

Amber Duhon amber.duhon4@gmail.com Instagram: @amberanneduhon

SKILLS/CERTIFICATION

Adobe Premiere Pro, Google Suite, Microsoft Office, YouTube, Instagram, X, LinkedIn, Facebook, Tik Tok, Research, Team Player, Organizational Skills, Time Management, Adaptability, Problem Solving, Valid Food Handlers Certification and CA RBS Certification

EXPERIENCE

Delusion (Interactive Horror Show) - Front of House Staff Member

September 2025 - November 2025

- Participated in various roles which consisted of welcoming Patrons, checking tickets, monitoring audience conduct and providing directional support
- Organized lobby by setting up sanctions, organizing merch, creating vip materials, and providing support to FOH manager

Various Event Agencies ex. Brand Besties, Shessocorporate- Brand Ambassador

October 2023 - Current

- Represent and promote various brands at events and tradeshows i.e. Pinterest, Nike, Austin City Limits, Formula 1, MotoGP, CapMetro
- Maintain a cheerful and upbeat personality and engage with customers to create a positive brand experience

Various Theatres ex. Bass Concert Hall, Geffen Playhouse - Theatre Usher

September 2019- Current

- Usher guests to their seats with enthusiasm and poise
- Accurately tailor ticket sales, ensuring company accuracy standards are met
- Demonstrate excellent customer service skills, including problem solving, conflict resolution and service recovery
- Provide guests with a thorough understanding of the theaters policies and procedures

Various Casting Agencies ex. Vicky Boone Casting, Esprit Casting, Brock/Allen Casting — Casting Assistant

January 2023 - October 2024

- Reviewed and analyzed Self-Tapes and live auditions of Actors and composed character descriptions and decks through script coverage
- Constructed casting lists, interviewed potential cast, did any additional research/administrative work that was needed throughout the casting process (Cold Calling, Putting Actors on Hold, Union Clearances/Taft Hartleys, etc)

Liberal Arts Instructional Technology Services, University of Texas at Austin — Student Technology Assistant

August 2022 - May 2023

- Communicated with clients about their vision for final product, and prepared and organized equipment for field events
- Utilized Tricaster, Wirecast, Blackmagic ATEM for Streams and Recordings

Texas Student Television, University of Texas at Austin — Various Roles ex. Director, Writer, Executive Producer

August 2019 - May 2023

- Led crew meetings in front of 100+ people, organized google slide presentations and set action items for members
- Planned social events (both large and more intimate) to encourage comradery, and planned fundraising events to increase revenue
- Organized studio and on location video shoots by managing production Pre-Production through Post-Production

New Student Services, University of Texas at Austin — Orientation Advisor/ Leadership Team Member

January 2020 - August 2021

- Enrolled in a semester long leadership training course, where I was taught how to promote team building, advise students, in depth UT history, professional public speaking skills, leadership skills, and became a certified Campus Tour Guide
- Promoted to Leadership Member my 2nd year, and led other Orientation Advisors through their training

EDUCATION

University of Texas at Austin — Radio-Television-Film Major, Latino Media Arts and Studies Minor

August 2019 - May 2023, GPA 3.89, Cum Laude, Accepted into Undergraduate Thesis Program

References: DELUSION FOH MANAGER: Carsen Schroeder carsen.schroeder@thirteenthfloor.com

VICKY BOONE CASTING Vicky Boone vicky@vickyboonecasting@gmail.com